



JOB DESCRIPTION

POSITION : Manager , Curriculum Developer and Teacher Training

THE PERSON FOR THE JOB

Manager of Curriculum Developer and Teacher Training role is working closely with Education Director, teachers and school administrators to design, develop and roll out, including training the teacher, a curriculum that provides teachers with certified professional training in education. The person must research and incorporate current trends and data into the standard curriculum. The role also required to include technology such as webinars, podcasts and other latest web-based training tools into their instructional methods. The person is responsible for updating training documents on a consistent basis and working closely with subject matter experts to evaluate and revise training tools as appropriate

- Research current trends and data and synthesis relevant findings into the teacher curriculum.
- Explore adoption of technology such as webinars, podcasts and other latest web-based training tools into instructional methods.
- Define course objectives
- Design content delivery and assessment methods
- Determine ways to integrate technology into the classroom
- Evaluate and revise existing curriculum as needed
- Adapt existing curriculum into digital formats
- Provide training materials or workshops to teachers

Requirements

- Bachelor's or master's degree in education, instructional design, or curriculum development
- Strong computer skills
- Excellent written and verbal communication skills
- Proven experience developing curriculum
- Strong project management, multitasking, and decision-making skill
- Willingness and ability to travel
- Valid teaching license (strongly preferred)
- Previous teaching experience (strongly preferred)